



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V
TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

September 29, 2023

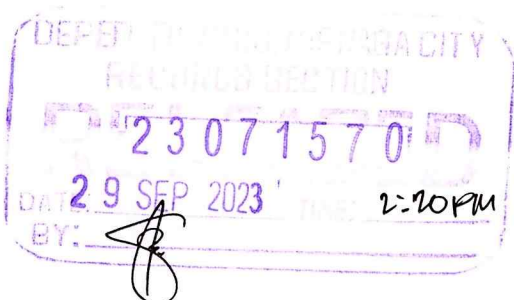
DIVISION MEMORANDUM

No. 261, s. 2023

**BEGINNING OF SCHOOL YEAR (BOSY) 2023-2024 ENCODING
IN THE LEARNER INFORMATION SYSTEM (LIS)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
CID, SGOD and OSDS *Personnel*
Public and Private Elementary and Secondary School Heads
All Others Concerned

- Pursuant to Regional Memorandum No. 469, s. 2023, "Dissemination of the Memorandum on the Beginning of School Year 2023-2024 Encoding in the Leraner Information System (LIS)", this Office informs all public and private Schools including one (1) LUC/SUC school to accurately encode and update their learner's data in the LIS **on or before October 30, 2023.**
- Along this, School Heads of the following Public and Private Schools still with zero (0) enrollment as of September 29, 2023, 9:00 a.m. are directed to participate immediately in the BOSY enrollment:
Public School
 - Sabang Elementary SchoolPrivate School
 - AMA Computer College- Naga City Inc.
 - Ateneo Child Learning Center (Ateneo de Naga University)
 - Blessed Lights Int'l. Christian Academy (BLICA)
 - Brentwood College of Asia International School, Inc.
 - CAMACOP Naga Learning Center
 - Little Flower Nursery and Kindergarten School
 - Mary Nymph Montessori School
 - Naga Seventh Day Adventist Elementary School, Inc.
- An orientation for SY 2023-2024 Beginning of School Year (BOSY) shall be conducted per district. Details shall be issued on a separate issuance later.
- For concerns, please contact the Division Planning Officer, Ms. Michelle A. Lo at 09179349425.
- Immediate dissemination of and strict compliance with this Memorandum is desired.



ASDS CECILIE C. FERRO
SUSAN S. COLLANO CESO V
Schools Division Superintendent

DO 31, s. 2019 DM Rev. 01



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